



## ACCOUNTING

Automatically generates double-entry fund accounting based on personalized charts of accounts.

Enables multiple accounting periods to be open at the same time (including at fiscal year's end) to facilitate balancing and closing without sidelining current transactions.

A thirteenth month is available for year-end adjustments. A fourteenth month is reserved for GASB 34 entries.

Documents are posted as soon as they are created with ledgers updating immediately, ensuring accurate reports for any period.

Enforces balanced accounting entries, preventing one-sided entries from being posted (even on manually generated journal entries).

One-step document editing means entries are automatically reversed with simple editing and reposting options.

Query screens enable quick online look-ups for vendor claim histories and revenues or expenditure budgets.

### Generates 1099's.

Enables full encumbrance accounting for purchase orders (PO) with the addition of the **PURCHASE ORDERS** module. PO's can then be emailed or faxed directly to the vendor. Correct entries are automatically generated if the PO crosses the fiscal year.

Any transaction can be set to recur on a monthly, quarterly, or annual basis.

Interest earned can be automatically distributed to pre-set appropriate line items. Posting is as simple as entering the total interest amount.

Project codes enable management of expenditures and revenues across funds and are the perfect tool to manage grants.

Budgets can be revised anytime during the year. Multiple revisions are no problem and increases or decreases are automatically tracked.

Multiple levels of security control access to all functions, specific menus, fields, and commands.

Easy to quickly create expenditure, revenue, and balance sheet line items for fiscal year's beginning.

Mass code change corrects coded line items, eliminating the need to make revised journal voucher entries.

Merging duplicate and original vendor records are easy.

**GASB 34-compliant**, enabling retention of an existing fund accounting structure for internal use in addition to full accrual statements.

### Tracks credit invoices and automatically reduces next invoice paid to the vendor.

All Black Mountain Software modules that generate accounting entries are fully integrated with **ACCOUNTING**. Manual journal entry is never required for automated transactions generated by our applications.

## REPORTS

**ACCOUNTING** enables you to selectively tailor and group reports. Choose from a large selection of built-in variations; all can be previewed on screen, sent to a file or printer, or emailed to any number of recipients. Create your own simple reports using the built in report writer.

- Claims Forms
- Claim Approval Lists
- Claim Details (by Vendor, Claim Number, Date)
- Budget vs. Actual (Expenditures and Revenues) Summarized or Detailed
- Cash Receipt Details (by Fund or Receipt Number)
- Cash/Bank Reconciliation
- Ledger Queries (Summarized or Detailed)
- Vendors
- Accounting Summaries
- Outstanding Checks
- Redeemed Checks
- Charts of Accounts
- General Ledgers
- Simple User-Constructed Reports
- Trial Balances

## OPTIONAL MODULES

Fully integrated Optional Modules are available.

- **ACH CREDIT**
- **BANK CHECK UPLOAD**
- **CHECK SIGNER**
- **CREDIT CARD MANAGER**
- **POSITIVE PAY**
- **PURCHASE ORDERS**
- **REMOTE REQUISITIONS**



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