



ACCOUNTS RECEIVABLE

Invoice Preparation

Generates externally billed (and recurring) invoices.

Statement Preparation

Monthly statements can include all invoices.

Automatic Accounting Entries

Accounting entries related to billing and receipting are created automatically. Post resulting journal vouchers to update **ACCOUNTING** ledgers at any time.

Project Accounting

Project account code to manage expenditures and revenues and generate balance sheets (across funds if necessary).

Maintain Customer Information

Maintain detailed customer information which can be grouped for reporting and invoicing.

Security

Multiple levels of security limit access to specific menus, fields, commands and functions.

Receipt Against Invoices

Quickly and easily select the correct invoice from a pop-up list. Can be integrated with **CASH RECEIPTING**.

Full Integration

All other modules that generate accounting entries are fully integrated with **ACCOUNTING**, eliminating the need for manual journal entry.

Document Editing and Cancellation

Document editing and cancellation is a one step process, no need for manual journal vouchers. Accounting entries are automatically reversed. Editing and reposting is simple.

Create Product or Service Templates

Templates with built-in-per-unit calculations speed up invoice entry.

Credit Invoicing

A customer credit document, created for each customer, makes invoicing easy. Credit can be applied automatically.

REPORTS

ACCOUNTS RECEIVABLE enables you to selectively tailor reports. Choose from a large selection of built-in variations; all can be previewed on screen, sent to a file or printer, or emailed to any number of recipients.

- Cross Reference Listings for Invoices and Receipts
- Document Listing
- Accounts Receivable Ledger
- Aged Outstanding Receivables
- Product Detail
- Product Summary
- Customer Detail
- Customer Summary
- Invoice Accounting Detail
- Receipt Account Detail



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