



Expect as much from us as your community expects from you

## SALES TAX

**SALES TAX** enables tracking and receipting of sales tax income.

Sales taxes, administrative fees, penalties and interest are calculated by delinquent dates, and percentages.

Create a record for each business that is required to submit sales taxes. When they are ready to pay, the system calculates the amount owed (based on net sales) and records the payment. The system maintains a complete history of payments (which may be accessed directly from that taxpayer's record).

## REPORTS

**SALES TAX** enables you to selectively tailor reports. Choose from a large selection of built-in variations: all can be previewed on screen, sent to a file, or printer, or emailed to any number of recipients.

- Basic information for each business
- Receipt report in date range order by business type
- Payment history for a specific business
- Delinquent payments
- Delinquent letters and other forms

**SALES TAX** can be used in conjunction with **CASH RECEIPTING** or independently.

Stored data includes the taxpayer's name and contact information, classification by business type, and monthly, quarterly, or yearly receipt cycles.

Receipt history fields include: month, year, gross sales, exempt sales, net sales, amount of sale tax, administrative fees, adjustments, penalties, interest, and total paid.



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